OCTOBER 2020 UPDATE ON AI REVIEW I PROCESS

The AI Office experienced a 79% increase in the number of cases reported in AY19-20 compared with AY18-19. This case increase, as well as a doubling of the number of students contesting the allegations, has resulted in an unprecedented backlog in the AI Review waitlist. As of October 2, 2020, this backlog sits at 90 for AI Review Is (in addition to the 250+ in the AI Review II backlog).

The AI Office thanks instructors and students for their patience and cooperation during these difficult and exceptional circumstances.

We understand the challenges that this backlog creates for the involved instructors and students and regret this unavoidable situation. We hope that these FAQs will help students better understand the situation.

**When will my case be heard?**

According to the Procedures which apply to your case, an AI Review I will be convened to review the case “as soon as possible” after the time has expired for materials to be submitted.

When scheduling AIR I cases to be heard this Fall 2020 quarter, AIO will prioritize integrity violation allegations that originated from FA19 and WI20 courses, as well as those cases involving students who would otherwise be graduating this quarter or should have already graduated. The actual number of cases the AIRB will be able to decide will depend on many other factors (see below) and so it is not guaranteed that all WI20 cases will be decided this fall quarter.

AI Review I cases will begin to be heard the week of October 19th and will continue to be heard all quarter. There will be break after the quarter is over, and the Reviews will resume Week 1 of Winter quarter.

If your alleged integrity violation allegation occurred in a SP20 or SUM 20 course, it is highly unlikely your case will be heard before Winter 2021.

**Why are there so many students waiting for an AI Review I?**

There are so many factors that create a backlog in the AI Review I waitlist:

1. the 1800+ cases that were reported from 2019-2020 classes;
2. the increase in the number of cases going to Review (normally about 15% but currently at 24%);
3. the normal Fall quarter backlog because of the lack of availability of panel members to hold Reviews over the summer; and,
4. the evolving COVID situation in the Spring 2020 quarter made it difficult to secure sufficient panel members to hold as many AI Review IIs as we normally would.

**Why hasn’t the AI Office just decided my case?**

The AI Office does not have the authority to decide cases. So, if the Instructor and student both want to go forward to the AI Review I, that is the only option for resolving/deciding the case.

The role of the AI Office in the AI Review I process is to:

- facilitate the collection of statements and documentation from the instructor and involved student(s);
- share the statements and documentation (aka Briefing Packet) once completed with the instructor and involved student(s);
- help instructors and students connect with an AIRB advisor if they’d like one;
- schedule individual cases into the AI Review I schedule; and,
- send notices of Review outcomes.

**What is the AI Office doing to help resolve this backlog?**
We are expanding the number of trained panelists who can resolve AI Review I cases and they should be trained by November. In the meantime, we’ll schedule as many AI Review I cases to be resolved as possible.

**I’m supposed to have graduated already or graduate at the end of this quarter. How does this impact me?**
We will be prioritizing any case involving a student who was to have graduated already or expecting to graduate at the end of Fall quarter. If you haven’t yet told us this information, please include it in the form linked below.

Your degree cannot be conferred until your case is resolved either by an acceptance of responsibility, an allegation withdrawal or an AI Review II decision.

**Should I contact my instructor to get this resolved more quickly?**
No, you shouldn’t. When you do this, it creates confusion in the process and more work for everyone involved, meaning the time of AIO is spent trying to reduce confusion rather than time on processing your case and making progress in clearing this this backlog.

Once all of the requested materials (i.e., statements, documentation, supplemental materials) have been submitted, the AIO creates a “Briefing Packet” containing all of the information submitted by the Instructor and the involved student(s) and that packet is shared with those involved. The Instructor will see your statement then.

**Can I get an Advisor to recommend what I should do?**
Absolutely! You can either meet with an AIRB Advisor or AS Advocacy for assistance. They can go over the evidence with you and recommend whether you should accept responsibility or proceed to Review. If proceeding to Review, they can also advise you on what to include in your statement and what documentation to submit. Advisors & Advocates can also attend the Review with you if you’d like.


You can request an AIRB Advisor here - [https://academicintegrity.ucsd.edu/process/help.html#AIRB-Advisors](https://academicintegrity.ucsd.edu/process/help.html#AIRB-Advisors)

**Do you have questions not yet answered?**
Submit your question here – [https://forms.gle/VBLbmmfBgdFmTg459](https://forms.gle/VBLbmmfBgdFmTg459)